



MINUTES OF THE TOWN CENTRE MANAGEMENT COMMITTEE MEETING
HELD ON TUESDAY 21 AUGUST 2018 AT 7.00PM
AT BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD,
BIGGLESWADE

PRESENT:

Cllr M Foster (Chairman)
Cllr D Albone
Cllr I Bond
Cllr B Briars
Cllr G Fage
Cllr F Foster
Cllr H Ramsay
Cllr M Russell (Vice Chairman)
Cllr P Sheldon
Cllr D Strachan

Mr R McGregor, Town Clerk
Mr M Thorn, Deputy Town Clerk
Mrs J Durn, Meeting Administrator

Members of Public – 1

1. APOLOGIES FOR ABSENCE

Cllr M North, Cllr S Patel

ABSENT

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – Cllr P Sheldon, item 7a.
- (b) Non-Pecuniary interests in any agenda item – Cllr G Fage – Exempt 10a.

3. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

There were many comments from members of the public regarding Agenda item 6a: Car Parking Management. These comments have been noted and this issue will be brought to the next Council Meeting on Tuesday 12 May for further discussion.

4. MINUTES OF MEETINGS

- a. Members received and approved the Minutes of the Town Centre Management meeting held on 05 June 2018 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

5. **MATTERS ARISING**

- a. Matters arising from the Minutes of the Town Centre Management meeting held on 05 June 2018.

Cllr Strachan requested an update on Item 6d, Vermin Control: Has this problem been eliminated?

The Town Clerk reported that this issue seems to be under control. CBC are currently renewing the Pest Control contract.

6. **ITEMS FOR CONSIDERATION**

There were no items for consideration.

7. **ITEMS FOR INFORMATION**

a. **A Boards**

The Working Group met on 28 June 2018 to review the A Board Policy document. BTC are currently advertising a position to recruit a Town Centre Operations Manager. It was decided to take this subject forward once this position is filled, as this is one of the Town Centre issues that will be under the remit of the new Manager.

b. **Deliveries to Wetherspoons**

The Town Clerk has requested that deliveries other than kegs should use the Church Street entrance to help alleviate the hold up of traffic in the High Street.

This information was **NOTED**.

8. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

There were no questions.

9. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Parking Matters*
- b. Street Lighting Upgrade*
- c. Market Layout and Management*

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to **exclude** the public and press by reason of the confidential nature of the business about to be transacted.